



## **Job Description**

**Title:** Energy Policy Associate, Southeast Energy Efficiency Alliance  
Atlanta, GA

The mission of the Southeast Energy Efficiency Alliance (SEEA) is to be a unified voice for energy efficiency through research, education, policy, communication and the deployment of programs that promote energy efficiency for a cleaner environment, a more prosperous economy and a higher quality of life in the Southeastern region of the United States. The not-for-profit organization is based in Atlanta and serves Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, Virginia and the U.S. Virgin Islands.

In the Southeast, success in promoting energy efficiency depends on active engagement of the utilities, particularly through expansion of energy efficiency programs funded by ratepayers and administered by the utilities. Additionally, states are not currently taking advantage of the immense benefits that energy code adoption and enforcement provides to new home and business owners. Although significant progress has been made in recent years, utility-based energy efficiency programs and energy code adoption and enforcement in the Southeast lag well behind other regions in the United States. Improving this situation requires both helping utilities with best practices for planning, implementation and evaluation of programs and changing the policies of regulators so that utilities are rewarded for saving energy, not just for selling it. The success of this program also requires the ability to work within state government to advocate for the adoption of model energy codes as well as building a strong infrastructure region to promote successful enforcement of energy codes already in place. The coordinated and cooperative effort of numerous stakeholders locally, regionally and nationally is essential.

SEEA is seeking an Energy Policy Associate that will support SEEA's Public Policy Team, and engage with building officials, contractors, policy makers and other stakeholders to promote the adoption and implementation of energy codes in the Southeast in order to promote a stronger economy and higher quality of life for residents and businesses in the region. This position will also assist with the implementation of energy efficient opportunities and the strategic goals and objectives of SEEA's public policy portfolio. The responsibilities for this position include, but are not limited to:

- Assisting with SEEA's Public Policy initiatives throughout SEEA's territory;
- Promoting energy efficiency programs and engaging with relevant stakeholders, including utilities and regulators,
- Researching potential and existing policy initiatives;
- Supporting the creation of an advocacy network;
- Preparing reports, papers and commentary documents;
- Working with state and local governments to meet the U.S. Department of Energy's goal of adopting the 2009 and 2012 IECC and ASHRAE 90.1-2007 and attaining 90 percent compliance with these codes by 2017;

- Building on SEEA's Train-the-Trainer program to continue developing a network of energy code trainers in the Southeast and administering/organizing these trainings;
- Developing consumer demand for energy efficient new buildings;
- Assisting states to effectively measure state compliance rates with the energy code;
- Collaborating with national, regional and local stakeholders to build coalitions within states in the Southeast;
- Engaging local jurisdictions to support the adoption of above code ordinances;
- Providing general technical assistance to states regarding energy code adoption, enforcement and compliance.

**Desired Qualities:**

- Political sensitivity and ability to remain bipartisan;
- Ability to communicate with a diverse set of stakeholders and understand the concerns of all parties including utilities, building officials, contractors, policy makers, engineers and architects;
- An understanding of the construction industry and building science in both the commercial and residential sectors;
- Ability to work independently;
- Self-motivated;
- Personal maturity and demonstrated leadership qualities;
- Exceptional interpersonal skills;
- Exceptional communication skills, both written and verbal;
- Demonstrated project management experience;
- Experience and interest in energy efficiency;
- Experience organizing and/or giving trainings a plus;
- Understanding of the legislative process a plus.

**Location:** This position is based out of SEEA's main office in Atlanta, Georgia. Up to 40% of time may be required for travel in the Southeastern region and beyond.

**Education:** College degree required, graduate degree preferred.

**Professional Experience:** At least a year of relevant professional experience is required for this position. SEEA is an Equal Opportunity Employer.

**Salary and Benefits:** Salary range will be \$35,000-\$45,000. Salary offer will be competitive and commensurate with qualifications of successful applicant. SEEA offers a generous and comprehensive benefits package.

**How to Apply:** All qualified candidates may apply by sending a cover letter and resume to [jobs@seealliance.org](mailto:jobs@seealliance.org) with the subject line Energy Policy Associate. No phone calls please.